



McLane Elementary PTSO

Meeting Minutes

Date: 9.12.11 **Time:** 6:00pm **Location:** Westwood Baptist Church
Chair: Denise Sawatzky **Secretary:** Trudy Lautz **Attending:** Kelli Coombs, Leslie Smith
Absent: _____ **Guests:** Rob Sawatzky

Time	Agenda Item	Point P	Deadline
6:00pm	Auction Procurement	Trudy	
Outcome: Some items have started arriving. Over 100 solicitations have been made by mail. Follow-up needed			
Action: Leslie & Lisa will start making phone calls			
Time	Agenda Item	Point P	Deadline
6:10pm	NWFundraiser Kick/Off -	Denise/Le slie	
Outcome: Sept30 - Kick Off is a go. NWF only has 10 min. ONLY			
Action: Trudy find out cost of Jeff Evans; Denise find out from Mr. B if we can have 15 min.		Denise	9.15.11
Time	Agenda Item	Point P	Deadline
6:15pm	Budget Review	Kelli	
Outcome: Will keep budget as is, with some reductions in areas suggested by Kelli. We can adjust as year goes on if needed. All agree that spending on community building is a valuable investment for 2011/12.			
Action: Trudy suggested we invest our funds rather than leaving them in a bank in short term CDs or other investment tools. Trudy, Kelli & Denise will meet with local banks (WSECU & Oly Fed) to find out where we should move our money in order to get the best results.		Denise, Kelli & Trudy	9.30.11
Time	Agenda Item	Point P	Deadline
6:25pm	Event Chairs		
Outcome:			
<ol style="list-style-type: none"> 1. Escript : NEED 2. NWFundraiser: Denise & Leslie 3. Carnival: NEED 4. Holiday Bazaar: Audrey Young & Leslie Smith 5. Curriculum Night: Leslie Smith 6. Swim Night: Leslie Smith 7. Room Parents: NEED 			



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<p>8. BBQ: NEED 9. Staff Appreciation/Hospitality: Molly? 10. Auction: Leslie, Lisa Morrison 11. Spirit Wear: Jamie Daily 12. Giving Tree: Ann Giroux 13. Assemblies: Denise 14. Theater: April & Audrey Young 15. Kids Holiday Shop - Michelle & Molly</p>			
<p>Action: Trudy send Audrey & Leslie Holiday Bazaar Flyer. Reminder that in 2012 curriculum night have child care. WHEN IS FUN RUN - Denise; Molly be Hospitality Chair and include Back to School, Java Jitters, Staff Appreciation (year long & 1 week in May).</p>		Denise	9.16.11
Time	Agenda Item	Point P	Deadline
6:30pm	Other Fundraising	Denise	
<p>Outcome: We need a list of all the no-effort like: Target Red Card, Matching Gifts; etc. that we can promote to families via notice board and newsletter.</p>			
<p>Action: Trudy will gather list from other PTSO members to include in October Newsletter</p>		Trudy	9.30.11
Time	Agenda Item	Point P	Deadline
6:35pm	e-scrip	Kelli	
<p>Outcome: a suggestion was made that we promote escrip more actively and make an effort to find volunteers to staff the 'pick up table' at Safeway in September and October.</p>			
<p>Action: Denise will email volunteers to set up table and see if Mac the Owl can also attend.</p>		Denise	9.20.11
Time	Agenda Item	Point P	Deadline
6:40pm	Movie Night/Parents Night Out	Denise	
<p>Outcome: Denise would like to explore how the PTSO could provide a night out over the Christmas Holiday for parents to do shopping and preparation.</p>			
<p>Action: Denise will enquire as to liability/background checks in order to make this happen</p>		Denise	10.3.11
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6:45pm	LimeBerry Fundraiser	Kelli	
Outcome: LimeBerry in Tumwater does fundraisers where they 'kick back' a percentage of the take on a certain night to your non-profit			
Action: Move money to new bank - Meet with WSECU & Oly Fed. re moving money over. Trudy call and ask who we should talk to.			
Time	Agenda Item	Point P	Deadline
6:55pm	Family Swim at Discover Aquatics	Leslie	
Outcome: We all agree this is a great activity for McLane Families			
Action: Chose 9.23.11 2:30pm for date and Leslie will confirm		Leslie	9.12.11
Next Meeting: Monday, Oct.3 - 6-8pm Snacks - Trudy			