



McLANE ELEMENTARY
PTSO

Meeting Minutes

Meeting Date:	8/16/11	Meeting Time:	6:00pm
Location:	McLane Elementary School, Portable 1		
Chair:	Diane Sawatsky, President	Attending:	Kelli Coombs, Trudy Lautz, Leslie Smith
Absent:	Mr.B, Wilma Keith	Guests:	Michelle Schlagel, Anne Giroux?

Time	Agenda Item	Point P	Deadline
6:00pm	Mission/Vision of PTSO	Denise	
<p>Outcome: We want to invest in fun things that bring the community together. It is important to us to see better communication about upcoming events in order to be more inclusive. We will reach out for more parent & teacher engagement in the events & everyday activities at the school</p>			
<p>Action: Add to vision statement to reflect this goal: We strive to foster a supportive community between teachers, staff, and families in order to promote a strong McLane community. We need more ideas on how we support teachers to want to be involved rather than always asking for more involvement w/o additional support from parents/PTSO.</p>		Denise	9/6/11
Time	Agenda Item	Point P	Deadline
6:45pm	Auction/Carnival	Denise	
<p>Outcome: Denise has done research on how we can start making our carnival more 'festive'. We can invest in buying or making our own games that might draw in more families and community members</p>			
<p>Action: Check with PTOToday that games etc. are covered in our insurance. Agreed to include more funds in budget for building up our games for this year and in the future. Move Carnival to May to make more outdoor activities possible. Charge .25 cents per tickets in order to make participation affordable for all. Focus less on this being a fundraiser and more on a community engagement activity. Denise will look into getting high school kids to come in and help run the games.</p>		Kelli	10/3/11
Time	Agenda Item	Point P	Deadline
7:00pm	Earth Day	Denise	

Time	Agenda Item	Point P	Deadline
Outcome: Consider being more environmentally focused including making April focused on Earth Day.			
Action: Discuss involvement in Procession of the Species in 2012		Denise	10/3/11
Time	Agenda Item	Point P	Deadline
7:05pm	Classroom Snacks	Denise	
Outcome: 33% of our families are receiving free or reduced lunch. This means that 1/3 of our families may not have the ability to provide snacks for the K-2 classes. It was discussed that many times only 1-2 families are providing snacks for the whole year and that teachers are trying to supplement.			
Action: Include funding in budget for PTSO to stock a 'snack cabinet' for the K-2 classes so that all kids have nutritious snacks and it takes the responsibility off the teachers and a handful of parents to ensure that it is available for all.		Leslie	9/7/11
Time	Agenda Item	Point P	Deadline
7:15pm	Budget	Kelli	
Outcome: Preliminary budget set for all line items. To be reviewed by Mr. B and voted on at our 10/3/11 meeting. 2010 Budget was expected to have a net loss but ended with net surplus. Need to get more input on how to use current surplus in money market account. For 2011 we want to invest in our school & community rather than try to do 'big' project as we are unsure of how much support any one idea currently has from teachers and parents.			
Action: Kelli & Denise to meet with Mr. B for input on proposed expenditures		Kelli & Denise	8/18/11
Action: How does our budget support our mission and vision. Discussed raising amounts being spent on communication and free family activities in order to support improving learning and fun activities at the school for kids & their families.			
Action: Kelli paid out for several items and expects to see several more receipts come in before the fiscal year end on 9.30.11. Summer expenditures included: Owl Costume, 100 Mile Club, Theater enrichment deposits & plays			
Time	Agenda Item	Point P	Deadline
8:05pm	PTSO Bulletin Board	Trudy	8.23.11
Outcome: Need to make bulletin board more informative for families.			
Action: Trudy & Denise will meet to update the board for 2011 when the office reopens for year.		Trudy & Denise	8.25.11
Next Meeting: Monday, 10.3.11, Location TBA, 6pm			